



2. Leadership Basics & Effective Communications

Possible workshop contents

Leadership Basics:

- What makes a good manager?
- What are the key responsibilities & roles of a manager?
- What skills do I have to bring to the table, to fulfill these roles adequately?

Team Building:

- What types of persons do I have in my team?
- What are typical cultural differences and how do I deal with them effectively? (**Culture Map**)
- What does a team need to perform exceptionally well?
- How does a team culture look like that helps to unleash the team's potential?

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Team Communications:

- How can I communicate with my colleagues in the most effective and harmonious way?
- How can I improve my perception to better pick up my colleagues? (**Rapport**)
- How can I use effective questioning techniques to find solutions more easily and quickly in the daily business?
- How can I optimally adapt my communication to my counterpart?

Team Motivation:

- How do I lead my team effectively, create an inspiring vision, motivate people and convince them on my ideas?
- What communication patterns are particularly effective in convincing others?

Wrap-up and Q&A